



Rochester Area School District
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Superintendent of Schools
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September 29, 2023

Dear Rochester Community,

I am pleased to announce the opening of the Student Drop Off Lane in the front of the building! Effective Monday, October 2, we will utilize the following procedures for the Student Drop Off Lane.

MORNING PROCEDURES

STUDENT DROP OFF LANE (NEW LANE)

- Enter the Lane from Reno Street.
- Proceed to the right, following the directions of the Security and Staff.
- Pull all the way to the Drop-Off Zone (designated by Staff and Signage).
- Stop and let the children exit the car. (Please do not leave your vehicle unattended.)
- Continue along the Lane and exit onto Reno Street.
- If you would like to walk your child into the building, please park along Reno Street or in the lot at the corner of Reno and Virginia.

LANE IN FRONT OF BUILDING

- Busses and Vans will enter the lane in front of the school via Virginia Avenue.
- Only designated vehicles are permitted to enter this lane in the mornings. All others should use the Student Drop Off Lane.

Afternoon procedures have not changed. Please see the back of this letter for afternoon procedures.

Thank you for your patience as we navigate these new procedures.

Sincerely,

Jane W. Bovalino, Ed.D.
Superintendent of Schools

AFTERNOON PROCEDURES

ELEMENTARY SCHOOL

Dismissal procedures will not change.

KINDERGARTEN WALKERS

- Kindergarten dismissal is at 2:45 p.m.
- Kindergarten children will be dismissed to a parent/guardian from Door 20.
- Parents/Guardians may park on the school side of the lane in the front of the building. Please pull all the way to the front to allow others to park behind you.

FIRST GRADE WALKERS

- Walkers in grades 1-5 are dismissed at 3:00 p.m.
- Grade 1 Walkers will continue to dismiss at Door 21.

SECOND GRADE WALKERS

- Walkers in grades 1-5 are dismissed at 3:00 p.m.
- Grade 2 Walkers will continue to dismiss at Door 22.

THIRD, FOURTH & FIFTH GRADE WALKERS

- Walkers in grades 1-5 are dismissed at 3:00 p.m.
- Students will exit the building through Door 23 and should cross at the designated intersections where crossing guards are stationed.

BACK PARKING LOT BY TENNIS COURTS

- Busses and vans will line up in the back of the building at dismissal.

STUDENT DROP OFF LANE (NEW LANE)

- You will be able to park in the spaces in the Students Drop Off Lane when picking up your child; however, you will not be permitted to park in undesignated spaces. You may not leave your vehicle unattended.

MIDDLE SCHOOL & HIGH SCHOOL

Dismissal procedures will not change.

Middle School & High School Students are dismissed at 2:32 p.m.

LANE IN FRONT OF BUILDING

- Please do not park in the lane in front of the building as it is being used for Kindergarten pick-up.

BACK PARKING LOT BY TENNIS COURTS

- Busses and vans will line up in the back of the building at dismissal.

STUDENT DROP OFF LANE (NEW LANE)

- You will be able to park in the spaces in the Students Drop Off Lane when picking up your child; however, you will not be permitted to park in undesignated spaces. You may not leave your vehicle unattended.