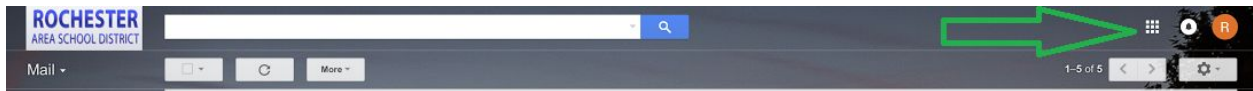


Let's take a look at this week's Tech Tip.

Sharing folders and files in Google Drive

This week on Tech Tip Friday, stay on the topic of Google Drive. Instead of emailing or carrying a USB thumb drive that has your files on them you can now store them on google drive!! The great thing with Google drive is you can access your files anywhere and on any computer with WiFi. For those who don't know how to log into google drive here's the steps.

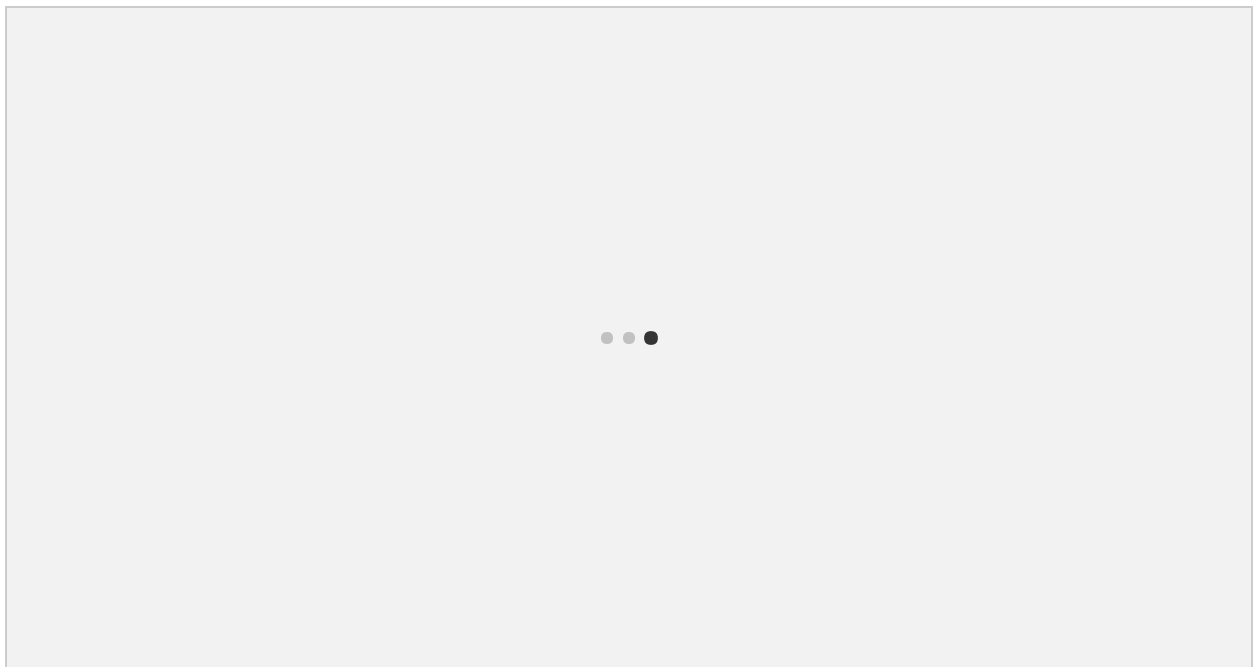
1. Go to your email
2. At the top right hand corner click on the square that has nine little squares in it



1. Now click on Drive

Follow the link below to learn how to sharing folders and files Google Drive:

https://www.youtube.com/watch?v=-zFnd_0mAPo



Just a reminder: If you have any questions about the things we discussed today or anything else, please submit all tech tickets to help@rasd.org.

Have a great weekend!!

Thank you,
Rochester Tech Team